



AXMOUTH PARISH COUNCIL

CLERK:
BECKI DAVEY
2 WESSITERS
SEATON
EX12 2PJ
TEL: 07895 910543

2019 ACTION PLAN

OBJECTIVE	ACTIONS REQUIRED	TIMESCALE	ACTION BY
Achieve Local Council Award Scheme – Foundation Level	Publish all data required online	Applied for – awaiting assessment	Clerk
Website	Ensure website is kept up to date, relevant and accurate	Ongoing	Clerk
Training	Ensure Clerk and Councillors attend training courses where relevant	Ongoing	Clerk & Councillors
Parish Maintenance	Ensure Parish is well maintained	Ongoing	Councillors and Outside Contractors/ Volunteers
Coronation Corner improvement	Weeds to be treated. Grass to be maintained and Information Board to be replaced	Ongoing Information Board has been replaced	Councillors/ J Widger
Financial Accountability	Create and approve budget, apply for precept and place details on the website	Complete	Clerk and Councillors
Risk Assessments	Undertake risk assessments for clean-up days	April, July - Complete	Councillor K Steven
Fixed Asset Review	Complete quarterly reviews of Council assets	Completed Feb, May, Sept	Councillors & Clerk
Community Engagement	Invite Community to all Council events	Ongoing	Councillors & Clerk
Footpath Project	Find out ownership of relevant land to progress the project	Ongoing, Land Registration details received and owners clarified	Cllr N Daniel
Footpath 4	Repair	Ongoing	Councillors
Telephone Box	Lighting & Painting	Lighting Complete Painting to be completed when weather improves	Councillors P Tuckley