



# AXMOUTH PARISH COUNCIL

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CLERK:  
BECKI DAVEY  
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**A meeting of Axmouth Parish Council was held on Wednesday 17<sup>th</sup> January 2018, at 7:00pm at Axmouth Village Hall.**

## Minutes

### Those present:

Cllr Ken Steven      Cllr Morag Steven      Cllr Glenn Hyde      Cllr Nigel Daniel      Cllr Ian Hunt  
Cllr Sarah Hill (arrived 7:18)

**In attendance:** Becki Davey (Clerk), Cllr Ian Hall (DCC)

The Councillors were summoned to attend a meeting of the Axmouth Parish Council to discuss the following matters:

**1) Apologies:** Were received and approved by Cllr Sam Miller, Cllr Alan Harrison and Cllr Ian Thomas (EDDC)

Clerk confirmed that the meeting was quorate.

**2) Declarations of Interests:** Cllr K Steven and Cllr Hunt are both on the Village Hall Committee and therefore were not involved in the voting or discussion during items 8 and 9c below. Cllr Ian Hunt is also on the Axmouth Playground Committee and was therefore not involved in the voting or discussion during item 9d below.

**3) The Minutes of the Parish Council Meeting on 15<sup>th</sup> November 2017, 29<sup>th</sup> November 2017 (planning) and 13<sup>th</sup> December 2017 (planning):** were **approved** and signed as a true record.

**4) Items to be dealt with after the public, including the press have been excluded:** Councillors agreed that there were none.

**5) Police Report:** There were no members of the force present. Clerk advised Councillors that PC Adam Speers has broken his hand and will be off work for some time.

**6) Public Forum:** None

**7) To accept reports and agree actions on Highway matters:** The following matters were raised:  
Kerb in Chapel Street: Contractors working on 38 Church Street have knocked two kerbstones into the brook along Chapel Street which is causing a possible flood hazard. **ACTION: CLERK** to write to the

owner to request the stones are removed from the brook and reinstated to their place alongside the road.

Large tractors are eroding the edges of the single track roads. **ACTION: CLLR HALL** to contact Bindon and **Drakes Farm**, Musbury regarding this. Cllr Hall will copy Brian Hoare from DCC into any communication. The roadside and drains between 5 Hillside and Pond House needs clearing as the vegetation is infringing on the road and the brook is overflowing making it a possible health and safety issue with ice.

**ACTION: CLERK** to check when the Parish Lengthsman is due to visit the area.

The hedges between Rose Cottage and Grenville House need cutting. **ACTION: CLERK** to contact Bindon to ask them to cut their hedge.

There is a large pothole on the road opposite Westhayes Caravan Park which keeps being repaired but ineffectively. **ACTION: CLERK** to report to DCC.

None of the items reported to DCC by the Clerk in November seem to have been repaired. **ACTION: CLERK** to chase.

Cllr Hall confirmed he is finally getting around the parishes in his area and hopes to have a drive around Axmouth with Brian Hoare (DCC) and Cllr K Steven by March.

- 8) **An update from Graham Mather regarding proposed refurbishments to the village hall:** (Cllr Daniel took over chairing the meeting as Cllr Steven declared an interest as Vice-Chair of the Village Hall Committee. Both Cllr K Steven and Cllr Hunt were not involved in this discussion or vote as above). Graham Mather (Chair of Axmouth Village Hall Committee) explained that contractors have visited the village hall to provide quotes for works required. The most pressing is the removal of the rendering at the back of the hall and re-pointing of the stone wall underneath with limestone. The wall should never have been rendered – it has stopped the stone wall from breathing and has caused damp. The quote to remove the render is £1,100 +vat and the repoint is a minimum of £200. (The contractor will not know how much will need re-pointing until the render has been removed). There was not a ‘worst case scenario’ quote available. Mr Mather asked that as this was part of the structure of the building, and the building is owned by Axmouth Parish Council, whether or not the Council would consider paying for the works. (Cllr Hill arrived 7:18). Councillors asked Mr Mather questions regarding damp proofing and what other works were required which Mr Mather answered. Councillors then considered their budget and discussed the proposal. Councillors agreed to **approve** the payment of £1300.00 towards the cost of the repairs. (The Village Hall Committee are a charity and should therefore be able to reclaim the vat). Mr Mathers to liaise with the clerk regarding payment. Mr Mathers thanked the Council.
- 9) **Financial Matters:** It was agreed that 9c be discussed first whilst Graham Mather was present.
- c) **To discuss grant request from Axmouth Village Hall for £75.00 contribution to the Christmas Tree lights:** (Cllr Daniel continued to chair the meeting as Cllr Steven declared an interest as Vice-Chair of the Village Hall Committee. Both Cllr K Steven and Cllr Hunt were not involved in this discussion or vote as above). Clerk confirmed that there were funds in the budget to cover this application. Councillors **approved** the application. **ACTION: CLERK** to arrange payment. Graham Mather left 7:28
  - a) **To approve the financial statement to the end December 2017:** Councillors resolved to **approve** the financial statement
  - b) **To discuss and approve the budget and precept for 2018/2019:** A proposed budget and report had been provided by the Clerk prior to the meeting. Councillors **approved** the budget and proposed that the precept be increased by 4.36% to cover increased costs and a reduction in the Council Tax Discount Grant from EDDC. **ACTION: CLERK** to contact EDDC to apply for the precept.
  - d) **To discuss grant request from Axmouth Playground Association for £500.00 contribution towards playground maintenance and upkeep.** (Cllr Hunt was not involved in this discussion or vote as above). Clerk confirmed that there were funds in the budget to cover this application. Councillors **approved** the application. **ACTION: CLERK** to arrange payment.

e) **To approve the following debit card and cheque payments**

P Tuckley	Work to the phone box	CHQ	£ 105.00
Bradford's Building Supplies	Materials for phone box	BACS	£ 57.14

The Clerk also requested the following cheques/BACS payments

Playsafety Ltd	Annual inspection	BACS	£ 84.00
DCC	Harbour Road Sign	BACS	£176.30
K Steven	Poppy Wreath	CHQ	£ 20.00
Axmouth Village Hall	Xmas Tree lighting contribution	CHQ	£ 75.00
Axmouth Playground Association	Maintenance grant	BACS	£500.00

Councillors **approved** the above Cheque and BACS payments.

**10) Planning Applications: 17/2660/RES - Unit 2 The Harbour Axmouth Seaton. Additional information in form of site sections, amended site plan (to include additional information) and details of proposed refuse/cycle store.** Councillors considered the information provided and do not object to the refuse store building but are not happy with the proposed location right next to a listed building. Councillors suggested that it be moved to the north side of the entrance road. **ACTION: CLERK** to advise EDDC planning.

**11) Emergency Plan – an update from the working group:** The volunteer list is still being collated but is nearly complete. **ACTION: CLLR HYDE** to look into costings of grit bins to house the sand bags.

**12) To accept reports and agree actions from the following:**

- a) County Councillor: **Clr Hall** advised that DCC need to save £22million and EDDC need to save a similar figure. Communities will need to start doing more for themselves. Clr Hall gave Councillors an update on the proposed closure of the 6<sup>th</sup> form at Axe Valley Academy. He has been meeting with Neil Parish MP and Lord Agnew (Academies Minister for DfE) to discuss. He has managed to get the consultation extended and will be having another meeting with the Vector Learning Trust and Neil Parish in March. This is a very important issue. Councillors gave Clr Hall their full support as all would like to see the 6<sup>th</sup> form remain. Clr Hall is now on the DCC taskforce for broadband. Axmouth are within the second rollout by Gigaclear. Parishioners can go onto the Gigaclear website to see what is happening in the area.
- b) District Councillor: **Clr Thomas** was unable to attend the meeting but gave a report. See [www.trinitymatters.co.uk](http://www.trinitymatters.co.uk) for information. **ACTION: CLERK** to chase Seaton Town Council about the joint Parishes Together application.
- c) Parish Councillors: **Clr Hyde** is concerned about the state of many of the footpaths within the parish. **ACTION: CLLR DANIEL** to forward the pro-forma to report the footpath condition to the P3 co-ordinator at DCC to all councillors. All footpaths to be walked by Councillors. **CLLR HYDE** to report Stoney Close Lane to South West Coast Path as their responsibility. Clr Hyde also reported that the new storage box within the phone box has been removed! He has put a sign in the phone box explaining it is for smaller items to be kept in and was not to be removed. The Parish Council have another storage box which Clr Hyde will etch 'Axmouth Parish Council' on to prevent any further confusion. **Clr M Steven** reported the interpretation board on Coronation Corner is damaged and the inside is getting water damaged. **ACTION: CLERK** to contact Phil Tuckley to replace the frame.
- d) Parish Clerk: Clerk had previously circulated a report which Councillors accepted. Clerk also advised Councillors that she had booked a place on a course on 13<sup>th</sup> March 2018 about the GDPR (General

Data Protection Regulations) which come into force in May 2018 to understand the regulations and to ensure that the Parish Council are compliant.

**13) To accept any relevant correspondence:** All correspondence accepted including a letter of resignation received from Cllr Sam Miller with immediate effect, although the Council will be requesting she conducts one final quarterly accounts check as the non-signatory Councillor.

**Date of the next Council Meeting - Wednesday 21<sup>st</sup> February 2018**

The meeting ended at 8:20pm

Date: .....

Chairman: .....