



AXMOUTH PARISH COUNCIL

CLERK:
BECKI DAVEY
2 WESSITERS
SEATON
EX12 2PJ
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A meeting of Axmouth Parish Council was held on Wednesday 18th April 2018, at 8:10pm at Axmouth Village Hall.

Minutes

Those present:

Cllr Ken Steven Cllr Nigel Daniel Cllr Morag Steven Cllr Glenn Hyde Cllr Ian Hunt
Cllr Chris Garrett Cllr Graham Mather

In attendance: Becki Davey (Clerk)

The Councillors were summoned to attend a meeting of the Axmouth Parish Council to discuss the following matters:

1) Apologies: Were received from and approved for Cllr Alan Harrison, Cllr Sarah Hill, Cllr Ian Hall (DCC) and Cllr Ian Thomas (EDDC)

Clerk confirmed that the meeting was quorate.

2) Declarations of Interests: None

3) The Minutes of the Parish Council Meeting on 21st March 2018: were **approved** and signed as a true record.

4) Items to be dealt with after the public, including the press have been excluded: Councillors agreed that there were none.

5) Police Report: The report was delivered during the Annual Parish Meeting held prior to this meeting.

6) Public Forum: None

7) Report on Seaton Beach Management Plan by Dave Turner, Engineering Projects Manager, EDDC: Dave Turner delivered the report during the Annual Parish Meeting held prior to this meeting.

8) To accept reports and agree actions on Highway matters: Cllr Hyde has reported the blockage at Pound Hill via the DCC website. Cllr Hunt reported the damage to the kerbside and safety post outside 3 Coldwell Terrace and Cllr Daniel confirmed the ditches had been cleared near the Knapp but the

resultant debris had not been cleared. **ACTION:** Both to be reported. Clerk to ask Cllr Hall who has replaced Brian Hoare now he has retired.

9) Financial Matters:

- a) **To approve the financial statement to the end March 2018:** Councillors resolved to **approve** the financial statement. It was agreed that Cllr Garrett complete the future quarterly reviews as a non-bank signatory.
- b) **To review end of year budget for 2017/18:** Councillors resolved to **approve** the end of year budget.
- c) **To certify Axmouth Parish Council as exempt and sign Certificate of Exemption from a limited assurance review:** Councillors resolved to certify the Parish Council as exempt and the Chairman and Clerk signed the certificate of exemption.
- d) **To approve the income & expenditure accounts 1 April 2017 – 31 March 2018:** Councillors resolved to **approve** the income & expenditure accounts.
- e) **To approve transfer of £1450.00 to account no 2 for contingency plan:** Councillors resolved to **approve** the transfer.
- f) **To approve the following payments**

DALC	Clerks attendance at GDPR Training	BACS	£ 48.00
Axmouth Village Hall	Hall Hire (Jan – Mar)	CHQ	£ 42.00
DALC	Annual Affiliation Fee	BACS	£122.03
SLCC	Annual Membership Fee	BACS	£100.00
Bradford's Building Supplies	Materials for step repair	BACS	£ 12.34

Councillors **approved** the above cheques and BACS payments.

10) Planning Applications: None received.

11) Telephone Box: Further development including possible grant applications: Cllr Hyde presented a draft poster. All Councillors were pleased with the design. Cllr Hyde will send an electronic copy to Councillors to check for accuracies before arranging for 2 posters to be printed. These will be plastic and aluminium. One will be displayed within the phone box and the other will be housed within the bus shelter on Church Street. **ACTION: CLLR HYDE** to let the clerk know the costs so an application for funds from Cllr Hall's Locality Budget can be made towards the cost.

12) Fixed Assets: To review and agree responsibilities: No issues were raised. It was agreed that Cllr Hunt would take over the review of the items within the Jubilee Playground and Cllr Mather would review the items within the village hall.

13) Footpaths: Agree bi-annual review dates: It was agreed that the review continues to be annually and starts in September in order for the completed forms to be sent to P3 in January.

14) Village Leaflet: an update: The latest version has been proof read and checked for accuracies. **ACTION: CLLR M STEVEN** to forward to Clerk to arrange printing.

15) To accept reports and agree actions from the following:

- a) **County Councillor:** Cllr Hall was unable to attend. He had submitted a report which was delivered during the Annual Parish Meeting held prior to this meeting.
- b) **District Councillor:** Cllr Thomas was unable to attend the meeting. See www.trinitymatters.co.uk for an update.

c) Parish Councillors: Cllr Hunt requested that the Playground be included in the clear-up day duties on Saturday.

d) Parish Clerk: Clerk had previously circulated a report which Councillors accepted.

16) To accept any relevant correspondence: All correspondence accepted. The Clerk agreed to collate the data and send one reply to EDDC about proposed changes to car park fees.

Annual Parish Council Meeting Wednesday 16th May 2018

The meeting ended at 9:10pm

Date:

Chairman: