



AXMOUTH PARISH COUNCIL

CLERK:
BECKI DAVEY
2 WESSITERS
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A meeting of Axmouth Parish Council was held on Wednesday 21st March 2018, at 7:00pm at Axmouth Village Hall.

Minutes

Those present:

Cllr Ken Steven Cllr Nigel Daniel Cllr Alan Harrison Cllr Morag Steven Cllr Glenn Hyde
Cllr Sarah Hill (arrived 7:15)

In attendance: Becki Davey (Clerk) Cllr Ian Thomas (EDDC) (arrived 7:18)

The Councillors were summoned to attend a meeting of the Axmouth Parish Council to discuss the following matters:

1) Apologies: Were received and approved by Cllr Ian Hunt and Cllr Ian Hall (DCC)

Clerk confirmed that the meeting was quorate.

2) Declarations of Interests: None

3) The Minutes of the Parish Council Meeting on 21st February 2018: were **approved** and signed as a true record.

4) Items to be dealt with after the public, including the press have been excluded: Councillors agreed that there were none.

5) Police Report: There were no members of the force present and no report had been received.

6) Public Forum: None

7) Consider co-option of new Councillors: No petition was received to hold an election so Councillors were able to consider the two nominees for co-option; Christine Garrett & Graham Mather. Both had provided the Council with letters of interest and meet the conditions to become a Councillor. Cllr M Steven proposed that both be co-opted onto the Council. Cllr Daniel seconded. All in favour. **ACTION: CLERK** to contact both nominees.

8) **To accept reports and agree actions on Highway matters:** Cllr Hyde is concerned about the white lines on Pound Hill and Church Street, especially along the kerb outside the village hall. **ACTION:** To be reported to DCC highways via 'Report it' in their website.

9) **Financial Matters:**

- a) To approve the financial statement to the end February 2018: Councillors resolved to **approve** the financial statement.
- b) To confirm Internal Auditor for 2017/18: The Clerk advised that she had contacted the Auditor last year for a quote for this year, who confirmed that the price would remain the same as last year. Councillors resolved to use Trudi Jenkins again this year for the internal audit. **ACTION: CLERK** to contact Trudi to agree a date to start the process.
- c) To approve the following payments

Axmouth Village Hall	Hall Hire (Oct – Dec 17)	CHQ	£ 42.00
Project Cosmic	Annual Web Hosting Fee	BACS	£150.00
Rebecca Davey	Travel expenses & Printer Ink	BACS	£ 68.97
ICO	Annual DP registration	DD	£ 35.00

Other payments may arise for payment at the meeting

The Clerk apologised to Councillors as AVH have already received their payment.

The Clerk also requested an additional payment:

Phil Tuckley	Repair to steps at Coronation Corner	BACS	£ 75.00
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Councillors **approved** the above cheque, BACS and DD payments

- d) To discuss grant requests from Axmouth PCC; £150.00 contribution towards the production of the parish magazine and £350.00 contribution towards the upkeep of the graveyard. The Clerk confirmed there were funds available within the grant budget. Councillors **approved** the grant requests. **ACTION: CLERK** to advise Axmouth PCC and arrange payment. (Cllr Hill arrived 7:15pm)
- e) To discuss grant request from Axmouth Childrens Theatre; £50 contribution towards the purchase of headset microphones. The Clerk confirmed there were funds available within the grant budget. Councillors **approved** the grant request. **ACTION: CLERK** to advise Axmouth Childrens Theatre and arrange payment.

10) **Planning Applications:** No new applications

11) **Telephone Box – Further development:** (Cllr Thomas arrived 7:18). **ACTION: CLLR HYDE** to arrange a draft poster to be created (750ml x 500ml) and obtain quotes for final poster. Defer to next meeting.

12) **Fixed Asset Review:** Not all Councillors had completed the review. There were no immediate issues discovered from those who had. **ACTION:** Defer to next meeting so all Councillors can carry out their review and to also agree whose responsibility each asset will be following the co-option of the new Councillors as above.

13) **Emergency Plan – an update from the working group:** Cllr Hyde circulated the draft booklet to all Councillors. Working group to meet next Wednesday to discuss comments. **ACTION: ALL CLLRS** to give Cllr Hyde comments by next week. **CLLR K STEVEN** to order grit bin.

14) **To agree community group invitees to Annual Parish Meeting:** Councillors agreed that all local community groups would be invited. It was also agreed that Tea and Biscuits would be offered at the

meeting **ACTION: CLLR DANIEL** to advise the Clerk of the contact details of groups and **CLLR M STEVEN** to create a poster advertising the meeting.

15) To accept reports and agree actions from the following:

- a) County Councillor: **Cllr Hall** was unable to attend the meeting but had previously circulated a report which Councillors accepted.
- b) District Councillor: **Cllr Thomas** tabled a report. In addition Cllr Thomas also there would be no general fund from central government next year. Councils need to create their own revenue stream and need to think more commercially. See www.trinitymatters.co.uk for information. Councillors congratulated Cllr Thomas on his new position of Leader of EDDC from May 2018.
- c) Parish Councillors: **Cllr Daniel** mentioned the footpath review. It was suggested that this be done bi-annually. **ACTION: CLLR HYDE** to send Cllr Daniel details of the paths he has walked. Footpaths to be on the next agenda. **Cllr Hyde** advised that previous Cllr, Crescy Cannon, has now given him the shelving and white boards belonging to the Council. These will be stored in the village hall. He also mentioned the waste bin within the bus stop on Church Street is loose. **ACTION: CLLR K STEVEN** will investigate. **Cllr Harrison** is concerned that the Parish Council were not being consulted over the Beach Management Plan at Seaton. **ACTION: CLERK** to put on the agenda for next meeting.
- d) Parish Clerk: Clerk had previously circulated a report which Councillors accepted. Cllrs agreed for the Clerk to set up a 'Cllr' email for them all for all future correspondence to be sent to.

16) To accept any relevant correspondence: All correspondence accepted.

Parish Council & Annual Parish Meeting Wednesday 18th April 2018

The meeting ended at 8:10pm

Date:

Chairman: