

AXMOUTH PARISH COUNCIL

Clerk: Becki Davey, 2 Wessiters, Seaton, EX12 2PJ
Telephone – 01297 24009 E-mail - clerk@axmouth.eastdevon.gov.uk
www.axmouthparishcouncil.co.uk

A meeting of Axmouth Parish Council was held on Wednesday 16 April 2014, at 7pm at Axmouth Village Hall.

Minutes

Those present:

Cllr Keith Lawes (Chair) Cllr Ken Steven Cllr Crescy Cannan Cllr Alan Harrison
Cllr Irene Harrison Cllr Glenn Hyde Cllr Emily McIvor

In attendance: Becki Davey, Clerk; Cllr Jim Knight (DCC); Cllr Ian Thomas (EDDC)

The Councillors were summoned to attend a meeting of the Axmouth Parish Council to discuss the following matters:

1. **Apologies:** Apologies were received and accepted from Cllr Carol Rapley
2. **Declarations of Interests:** There were no interests declared.
3. **The Minutes of the Parish Council Meeting on 19 March 2014** were approved and signed as a true record.
4. **Items to be dealt with after the public, including the press have been excluded:** Councillors agreed that there were none.
5. **Police Report:** PCSO Mike Mcgauley reported that there had been 2 crimes. Heating oil has been stolen from an external tank In Hawkesdown Close and contents were stolen from a vehicle parked in Stepps Lane.
6. **Public Forum:** No matters were raised.
7. **To accept reports and agree actions on Highway matters:**
 - a) **Maintenance items**
Safety post at the corner of Church Street and Chapel Street has still not been repaired – already reported.
 - b) **Pedestrian Footway**
Despite making a number of enquiries, Council have not yet received any further information from Highways Department. **ACTION: Cllr Knight** will try to get an update
 - c) **Axmouth Riverside**
There is no DCC funding available for this project. Councillors expressed a strong desire to continue pursuing this project, and should they be able to take over ownership of the verge and find the funding for the project, they hope that they would get the support from Devon County Council. **ACTION: CLLR KNIGHT** to discuss this with DCC and notify Councillors of their response.
8. **Planning.**
 - a) **14/0856/FUL Westhayes, Sidmouth Road, Rousdon. Change of use from 22 touring caravan pitches to 15 static pitches.**
Axmouth Parish Council support this application.

They would like to recommend that low impact lighting be used to reduce light pollution.
ACTION: CLERK to advise EDDC Planning of the decision.

14/0784/FUL The Boat Yard, 2 The Harbour, Axmouth. Demolition of existing building and erection of 13 no. residential units with associated garaging and access.

Axmouth Parish Council object to this application by majority vote with the following concerns:

- i. No elevations were provided, but APC objected to the building's domination of the very close listed Toll House.
- ii. APC expressed concern that access to the neighbouring business units and Mears boatbuilders should not be restricted in any way including by additional parking.
- iii. There was concern that there would be poor visibility at the junction with Harbour Road.

ACTION: CLERK to advise EDDC Planning of the decision and to contact Sulina Tallick (EDDC s106 officer).

- b) **Planning Correspondence.** Councillor Lawes raised concerns over the start of the proposed housing by TESCO and the lack of a CEMP (Construction Environmental Management Plan). **ACTION: CLLR THOMAS** to contact Ed Freeman (EDDC Planning)

9. Financial Matters

- a) **The accounts for 1 April 2013 – 31 March 2014 were received.**

The Council resolved to approve the accounts for 1 April 2014 – 31 March 2014.

- b) **The Annual Governance Statement for the Annual Audit was received.**

The Council resolved to approve the Annual Governance Statement.

- c) **The financial statement to 31 March 2014 was received.**

The Council resolved to approve the financial statement to 31 March 2014.

- d) **The new Financial Regulations were received.**

The Council resolved to accept the new Financial Regulations with a few minor amendments.

- e) **i) Burial Ground Fund update.**

No land for a new burial ground can be found at present. It was resolved that the funds that have been allocated for the purchase of additional ground continue to be held for this purpose and an annual contribution of £500.00 continues to be made. The Council will review the situation on an annual basis.

ii) Grant Application from PCC

It was resolved to approve the application from the PCC for £350.00 funding for 2013/14 towards maintenance of the churchyard.

It was also resolved that a further £350.00 be awarded as a gesture of goodwill for the previous year (2012/13) with a reminder to the PCC of the grant awarding policy conditions.

- f) **Cheques:**

570	R Davey	£ 31.56	reimburse stationery items and travel
571	DALC	£ 115.02	Annual membership

The Council resolved to approve the cheques as listed above.

10. **Fixed Asset Review.**
- a) Councillors advised the Clerk of the condition of some of the fixed assets. **ACTION: CLERK** to update the register and advise the Councillors of the works required at the next meeting.
 - b) Council has received a quote for the repair of a bench located near Squires Lane. A decision will be made regarding the repair, after further examination.
11. **Emergencies Planning.** The creation of the Emergencies Plan is ongoing.
12. **The agenda for the Annual Parish Meeting.** The Council agreed which local groups to contact for reports. **ACTION: ALL CLLRS and CLERK** to contact local groups.
13. **To approve the internal auditor appointment.** The clerk gave a report and the Council resolved to approve the appointment of Ken Abraham as their internal auditor.
14. **Toll House.** Two options of the Rotary sign were presented. The Council resolved to approve a design. Concerns were raised over placing a sign on a listed building. **ACTION: CLERK** to contact EDDC to find out about Listed Building Consent.
15. **Best Kept Village 2014.** The Council has submitted an application form to be entered into this years' competition.
16. **To accept reports and agree actions from the following:**
- a) **County Councillor**
 - The gullies in the roadway (no name) running from Springhead Cross to Bushes Lane are to be repaired.
 - The application for the Locality Budget for a new notice board has been approved.
 - Highways are dealing with the potholes as soon as possible, but more are being reported daily.
 - Cllr Knight has been around the district with Neil Parrish MP to show him the condition of the roads and request more funding.
 - b) **East Devon District Councillor**
 - The Planning Inspector has issued his response to the EDDC Local Plan, for further details please see Cllr Thomas' website www.trinitymatters.co.uk
 - c) **Parish Councillors**
 - Councillor Lawes advised that supplies of the Axmouth leaflet are running low. **ACTION: CLLR LAWES** to update the leaflet. **CLERK** to contact Steves Print for a quote for more to be printed.
 - d) **Parish Clerk** Report received.
17. To accept any relevant correspondence - see Appendix A to the Agenda. All correspondence was accepted. **ACTION: CLERK** to respond to the AONB team about new signs.

Date of the Annual Meeting of the Parish Council, the Annual Parish Meeting and the next meeting of the Parish Council Wednesday 21 May 2014.

The meeting ended at 10.17pm

Date:

Chairman: