

# AXMOUTH PARISH COUNCIL

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**A meeting of Axmouth Parish Council was held on Wednesday 17 April 2013, at 8.10pm at Axmouth Village Hall.**

## Minutes

### Those present:

|                           |                    |                     |
|---------------------------|--------------------|---------------------|
| Cllr Carol Rapley (Chair) | Cllr Alan Harrison | Cllr Irene Harrison |
| Cllr Keith Lawes          | Cllr Emily Mclvor  | Cllr Ken Steven     |
| Cllr Morag Steven         |                    |                     |

**In attendance:** Annie Dallaway, Clerk; Cllr Jim Knight (DCC); Cllr Ian Thomas (EDDC)

The Councillors were summoned to attend a meeting of the Axmouth Parish Council to discuss the following matters:

- 1. Apologies** were received and acknowledged from Cllr Crescy Cannan
- 2. Declarations of Interests:** Cllr Rapley declared an interest in agenda item 8a) as the planning application is for a property adjacent to her property.
- 3. The Minutes of the Parish Council Meeting on 20 March 2013** were approved and signed as a true record.
- 4. Items to be dealt with after the public, including the press have been excluded:** Councillors agreed that there were none.
- 5. Police Report:** There were no representatives of Devon & Cornwall Constabulary in attendance at the meeting. The Clerk reported that there had been one crime of breach of molestation order in March 2013 in Axmouth.
- 6. Public Forum:** There was one member of the public present who wished to observe the meeting and to be considered for the Casual Vacancy on the Parish Council.
- 7. To accept reports and agree actions on Highway matters**
  - a) Maintenance items**
    - Councillors noted that the Highways works at Stedcombe had not helped to alleviate the drainage problem. The Highways Dept is now liaising with the landowner to try to address the problem.
    - A Highways order has been issued but work is outstanding to restore the priority at Dowlands T Junction to its original status. Warning signs will also be required to advise motorists of the change in priority.
    - The vegetation and over hanging tree have still to be cut back on Pound Hill. The Highways Dept is liaising with the landowner.
    - The Parish Lengthsman had a very productive visit in the parish over Easter. Axmouth received 3 visits from the Lengthsman in the year ending 31 March 2013 and DCC has allocated more funding to the scheme for the coming year.

- A local resident has reported that the verge at Stepps Cross green is being eroded by vehicles, rendering the boundary wall of her property vulnerable to damage. The Clerk will write a letter acknowledging the concerns raised and advising that the Parish Council will monitor the situation. **ACTION: CLERK**

**b) Traffic Mitigation Study**

Following a meeting with the safety auditors on site, DCC designers have produced a provisional traffic scheme for approval. Cllr Rapley will contact DCC for a copy of the scheme. **ACTION: CLL RAPLEY**

**8. Planning.**

**a) To consider new planning applications.**

**13/0806/FUL Rear of Blue Hayes, Stepps Lane.** Construction of replacement dwelling. The Parish Council has no objection to make to this application.

A further application has been received since the agenda was circulated 13/0816/FUL Houndsworth, Axmouth – a Planning Meeting will be scheduled to enable the appropriate public notice to be served.

**b) Planning Correspondence etc.**

**Community Infrastructure Levy.** Councillors expressed on-going concern regarding the housing allocation of 18 (to include windfalls) for Axmouth in the CIL Background Report January 2013. This is not consistent with the agreed allocation of 10 new houses for Axmouth in the Local Plan. The Clerk will write to the Planning Officer to express the concerns raised. **ACTION: CLERK.**

**Enforcement letter** – a letter has been received advising the Council about an enforcement case regarding the land South West of Brookside in Axmouth.

**9. Financial Matters**

**a) The financial statement to 31 March 2013** was received.

**b) Cheques required:**

|     |                      |         |                   |
|-----|----------------------|---------|-------------------|
| 706 | Axmouth Village Hall | £42     | Hire of hall      |
| 707 | DALC                 | £113.61 | Annual Membership |

**The Council resolved to approve the financial statement to 31 March 2013.**

**c) S106 funding – to review status.**

The Clerk has written to local landowners to explore whether they are willing to sell or lease some land for a small kick-about space and shelter for older children. A reply has been received from one landowner but no suitable land identified as yet.

**10. To review and agree actions on the following village projects:**

**a) Jubilee Walk project**

Cllr Lawes reported that he had not received an update from Steve Gardner DCC PROW Officer, regarding the project.

**b) Telephone kiosk**

The repairs and painting of the kiosk are in hand.

**c) Active Villages**

The Active Villages Outreach Manager has sourced the table tennis tables which will be delivered shortly. The jive dance taster sessions will also be scheduled in due course. The Clerk will also request a new scoreboard and a couple of sets of bowls for the Short Mat Bowls. **ACTION: CLERK**

**d) Community Day**

Councillors agreed that this would take place on Saturday 13 July. It may be necessary to organise another Community Day for September. Cllr M Steven will organise posters and inform the Ship Inn of the date. **ACTION: CLLR M STEVEN**

**9.05pm Cllr I Thomas left the meeting.**

**11. To review and agree actions on the following village amenities:**

**a) Burial ground**

A letter has been received from the Friends of the Church to advise that there are only 19 burial sites left and that the need for an extension to the Burial ground is of increasing importance. Cllr Rapley is due to meet with a local landowner and representatives of the Friends of the Church in order to progress this matter. This will be an agenda item for May.

**12. Casual Vacancy – to co-opt a new Parish Councillor**

EDDC has advised that it will not be necessary to hold an election to fill the Casual Vacancy. There has been one expression of interest from Glenn Hyde. Proposed by Cllr Steven, seconded by Irene Harrison.

**The Council resolved to co-opt Glenn Hyde onto the Parish Council.**

Cllr Lawes offered to act as a mentor for the new Councillor.

Councillors acknowledged the valuable contribution made by Cllr Britton in recent years and agreed to send a thank you card.

**13. To accept reports and agree actions from the following:**

**a) County Councillor** Cllr Knight had provided a full report at the Annual Parish Meeting earlier this evening.

**b) East Devon District Councillor** Cllr Thomas had provided a full report at the Annual Parish Meeting earlier this evening.

**c) Parish Councillors** Cllr M Steven reported that the working group meeting for the Community Flood Plan had yet to be scheduled.

**d) Parish Clerk**

- **Visit to social housing development in Uplyme** – a provisional date has been arranged for councillors to visit the new development on 8 May. The Clerk will confirm the date as soon as possible.
- **Best Kept Village** – the Clerk will send the supplementary information requested and endeavour to circulate the checklist and guidelines for entry to all councillors. **ACTION: CLERK**

**14.** To accept any relevant correspondence - see Appendix A to the Agenda.

**15. Date of the Annual Meeting of the Parish Council Wednesday 15 May 2013.**

The meeting ended at 9.30pm

Date: .....

Chairman: .....