



AXMOUTH PARISH COUNCIL

CLERK:
BECKI DAVEY
2 WESSITERS
SEATON
EX12 2PJ
TEL: 01297 24009

12th May 2016

Dear Parish Councillors and Members of the Public,

Councillors are summoned and members of the public are invited to attend the Council Meeting of Axmouth Parish Council, to be held in the **Village Hall, Axmouth on Wednesday 18th May 2016 at 7:00pm** to discuss the following matters

RDavey

Becki Davey
Clerk to the Council

Agenda

1. **Election of Chairman**
 - a) To invite nominations and elect a Chairman for the year
 - b) To receive the Declaration of Acceptance of Office by the Chairman

2. **Election of Vice-Chairman**

Commencement of Ordinary Council Meeting:

3. To receive and acknowledge apologies.
4. Declaration of Interests: In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
5. Minutes of the Parish Council meeting held on 20th April 2016 to be approved and signed.
6. To agree any items to be discussed after the public, including the press have been excluded
7. To accept reports and agree actions on Highway matters
8. To set future meeting dates until the next Annual Council Meeting.
9. To agree outside body representation
10. Planning: 16/1046/ADV - Seaton Tramway Riverside Depot Harbour Road Seaton EX12 2NQ - Display of fascia sign
11. Review of Internal Control procedures
 - a) Review of Asset Register
 - b) Review of Terms of Reference of Internal Audit
 - d) Review Financial Regulations

12. Financial Matters:

- a) To approve the financial statement to the end April 2016
- b) To approve the income & expenditure accounts 1 April 2015 . 31 March 2016
- c) Cheques required:

775	Mrs R Davey	Reimburse postage stamps	£6.60
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Other payments may arise for payment at the meeting.

13. To agree date of next clear-up day

14. To accept reports and agree actions from the following:

- a) County Councillor
- b) District Councillor
- c) Parish Councillors
- b) Parish Clerk

15. To accept any relevant correspondence . see Appendix A for list of correspondence received

Date of the next **Parish Council meeting Wednesday 15th June 2016.**