

AXMOUTH PARISH COUNCIL

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A meeting of Axmouth Parish Council was held on Wednesday 20 March 2013, at 7pm at Axmouth Village Hall.

Minutes

Those present:

Cllr Carol Rapley (Chair)

Cllr Keith Lawes

Cllr Crescy Cannan

Cllr Ken Steven

Cllr Alan Harrison

Cllr Morag Steven

In attendance: Annie Dallaway, Clerk; Cllr Jim Knight (DCC)

The Councillors were summoned to attend a meeting of the Axmouth Parish Council to discuss the following matters:

1. **Apologies** were received and acknowledged from Cllr Irene Harrison, Cllr Emily McIvor, Cllr Ian Thomas (EDDC)
2. **Declarations of Interests:** There were no declarations of interest.
3. **The Minutes of the Parish Council Meeting on 20 February 2013** were approved and signed as a true record.
4. **Items to be dealt with after the public, including the press have been excluded:** Councillors agreed that there were none.
5. **Police Report:** There were no representatives of Devon & Cornwall Constabulary in attendance at the meeting. The Clerk reported that there had been one crime of burglary in February 2013 in Axmouth.
6. **Public Forum:** There were no members of the public present.
7. **To accept reports and agree actions on Highway matters**
 - a) **Maintenance items**
 - Cllr Knight reported that he had requested that Highways revisit all the potholes which had been filled in the last month. Councillors noted that the Highways Department had submitted a drainage scheme for funding for the Stedcombe area. In the interim, the Clerk will write to Lester Wilmington to request that the large pothole at Stedcombe is coned off and warning signs are erected. **ACTION: CLERK.** Cllr Knight will notify Highways about the pot hole which is developing at the junction of Church Street and Chapel Street. Councillors also reported significant potholes in Higher Lane and Green Lane and an increasing problem with drainage down Pound Hill.
 - Warning signs are still required at the T Junction near Dowlands to advise motorists of the change in priority. A Highways order has been issued but work is outstanding to restore the priority to its original status. Cllr Rapley reported that she had raised this matter again at the recent Seaton Coastal Meeting.
 - The vegetation and over hanging tree have still to be cut back on Pound Hill. However, the job has been forwarded to SWHighways and the work should be carried out in the near future.

b) Traffic Mitigation Study

Cllr Rapley reported that she understood that Lee Cranmer was scheduled to meet the safety auditors on site. Cllr Rapley expressed a desire to be included in the meeting. Cllr Knight will make enquiries and feedback to the Council. **ACTION: CLLR KNIGHT.**

Due to funding constraints, the Highways Department has refused the Parish Council's requests for a 'Slow' sign to be painted on the road and a 'No footway for 100yards' sign to be installed at the junction of Church Street and Chapel Street.

c) Review of signage in village

Cllr Rapley reported that DCC had advised parishes against carrying out this review as there was no funding available to action any recommendations.

8. Planning.

a) To consider new planning applications. There were no planning applications received prior to the public notice of the meeting. However, a revised planning application for **13/0525/FUL** land adjacent Glenwater Close, has been received today – retention of porch on east elevation. Councillors agreed that they had no further comments to make regarding this existing application and that it would not be necessary to schedule a further Planning meeting.

b) Planning Correspondence etc.

Community Infrastructure Levy consultation document – councillors expressed concern that the proportion of CIL received would be dependent upon whether a town or parish had a Neighbourhood Plan. Councillors also queried the consultation process involved in the allocation of CIL to larger projects and indeed how the CIL would be compiled if the Local Plan was not approved. The Clerk will respond to the consultation by the deadline of 22 March. Cllr Cannan also queried the housing allocation of 18 for Axmouth in the CIL Background Report January 2013, which is not consistent with the agreed allocation of 10 new houses for Axmouth in the Local Plan. **ACTION: CLERK.**

Appeal letter – a letter has been received advising the Council about an appeal which has been lodged regarding EDDC refusal of **12/2182/VAR** to allow the retention of an existing bungalow for use as an annexe at Bindon Manor. Councillors agreed that they did not wish to make further representation regarding this planning application.

9. Financial Matters

a) The financial statement to 28 February 2013 was received.

b) Cheques required – there were none listed on the agenda.

The Council resolved to approve the financial statement to 28 February 2013.

The Clerk requested a cheque no 704 for £22.13 as payment for her expenses to the end of the financial year. The Clerk also advised that cheque no 693 for £10.70 payable to SM Steven (to reimburse maintenance items) was reported as lost and requested a replacement cheque no 705.

c) EDDC/DCC Parishes Together Fund.

The bid for funding for the **Jurassic Coast Marketing Project** was successful and further updates will be provided as they become available.

The bid for funding for the **Brook Maintenance Project** was also successful, conditional on approval from the Devon County Council Flood Team, of the proposed programme of works for Axmouth and Beer. Discussion took place regarding how best to use this funding to support brook maintenance in Axmouth. Options under consideration are using a contractor to i) carry out mechanical clearance of appropriate sections ii) clear sections of the brook by hand or iii) clear ancillary drainage channels in problem areas, for example at Spring Head in Higher Axmouth. DWT is undertaking a survey of the brook on 11 May and the results may help to shape the proposed programme of works.

d) S106 funding – to review status.

PLAY The Clerk has written to local landowners to explore whether they are willing to sell or lease some land for a small kick-about space and shelter for older children.

SPORT See agenda item 11a).

10. Community Flood Plan

Cllr Lawes had previously circulated draft proposals for an Extreme Weather Strategy. Cllrs Lawes, Rapley, M Steven and A Harrison agreed to form a working party to formulate the draft proposals into a Community Flood Plan. Cllr Rapley will produce a draft document using the EA template. The working group will feedback to the Parish Council meeting in May. **ACTION: WORKING GROUP**

11. To review and agree actions on the following village projects:

a) Jubilee Walk project

Cllr Lawes reported that he was still awaiting feedback from Sue Adams regarding the proposed permissive path. This will be an agenda item for the next meeting.

b) Telephone kiosk

Cllr K Steven reported that a quote had been received for £70-80 for the repairs. Councillors agreed that this was acceptable. Once the repairs are complete the kiosk will be painted.

c) Active Villages

The Active Villages Outreach Manager is currently sourcing the table tennis tables. Cllr Lawes will contact the Village Hall Committee to see if they are interested in replacement equipment for short mat bowls. Local residents have expressed an interest in dancing classes – the Clerk will request some taster sessions. **ACTION: CLERK/CLLR LAWES**

12. To review and agree actions on the following village amenities:

a) Memorial benches

Councillors approved the proposed locations for the two memorial benches along the riverside in the village. Both will replace benches which have fallen into disrepair. The Clerk will write to the owners of the proposed new benches to confirm the Council's approval and to request that the owners take responsibility for on-going maintenance. **ACTION: CLERK**

13. To accept reports and agree actions from the following:

a) County Councillor Cllr Knight reported on the following:

As a result of the **closure of the SW Coast Path in Old Beer Road**, Clinton Devon Estates has approved a diversion through the woods from Beer Road to Seaton Hole – it is hoped that this permissive path will ultimately become a permanent footpath.

b) East Devon District Councillor Cllr Thomas was not in attendance at the meeting but had previously circulated a written report.

c) Parish Councillors Following the suspension of the X54 bus service through Axmouth, Councillors agreed that it would be useful to actively promote the 899 service – details will be included in the Parish Magazine and on the website. Cllr Rapley also suggested the production and display of a laminated **bus timetable** for routes through Axmouth to Seaton, Axminster and Exeter. The Clerk will respond to recent correspondence from the DCC Transport Officer and express the Parish Council's support of the off-peak X54 service which is being considered as part of the Woodroffe School contract. **ACTION: CLERK**

d) Parish Clerk

- **Annual Parish Meeting** - the Clerk will invite representatives from the Village Hall Committee and the Playground Committee to present short reports at the Annual Parish

Meeting on 17 April. Cllr Rapley will also request a report from the Friends of the Church and Cllr Cannan will organise a report from Natural Axmouth. **ACTION: CLERK/CLLRS RAPLEY & CANNAN**

- **Casual Vacancy** – the deadline for 10 electors to request an election is 22 March 2013. Interested parties are encouraged to send a written statement of interest to the Clerk.
- **Internal Auditor** – the Council approved Lycia Moore as the Internal Auditor for 2012/13.
- **Visit to social housing development in Uplyme** – a provisional date has been arranged for councillors to visit the new development on Wed 17 April.

14. To accept any relevant correspondence - see Appendix A to the Agenda.

15. **Date of the Annual Parish Meeting Wednesday 17 April 2013 to be followed by the monthly Parish Council meeting.**

The meeting ended at 9.20pm

Date:

Chairman: