

AXMOUTH PARISH COUNCIL

Clerk: Becki Davey, 2 Wessiters, Seaton, EX12 2PJ
Telephone – 01297 24009 E-mail - clerk@axmouth.eastdevon.gov.uk
www.axmouthparishcouncil.co.uk

The Annual meeting of Axmouth Parish Council was held on Wednesday 21st May 2014, at 8pm at Axmouth Village Hall.

Minutes

Those present:

Cllr Keith Lawes (Chair) Cllr Ken Steven Cllr Carol Rapley Cllr Alan Harrison
Cllr Irene Harrison Cllr Glenn Hyde Cllr Emily Mclvor

In attendance: Becki Davey, Clerk; Cllr Jim Knight (DCC); Cllr Ian Thomas (EDDC)

The Councillors were summoned to attend a meeting of the Axmouth Parish Council to discuss the following matters:

1. **a) To appoint a chairman.** Cllr Rapley proposed Cllr Lawes. Cllr Steven seconded. **The Council resolved to appoint Cllr Lawes as chairman for the forthcoming year.**
b) To receive the Chairman's Declaration of Acceptance of Office. This was received and signed.
2. **Election of Vice-Chairman.** Cllr A Harrison proposed Cllr Cannan. Cllr Mclvor seconded.
3. **Apologies:** Apologies were received and accepted from Cllr Crescy Cannan.
4. **Declarations of Interests:** There were no interests declared.
5. **The Minutes of the Parish Council Meeting on 16 April 2014** were approved and signed as a true record.
6. **Items to be dealt with after the public, including the press have been excluded:** Councillors agreed that there were none.
7. **Planning.**
 - a) There were no new planning applications
 - b) **Planning Correspondence.** A query was raised as to what the conditions placed on the Harbour Inn now that approval had been given were. **ACTION: COUNCILLORS** to look at the EDDC website.
Councillors raised concerns over the S106 monies should the Boat Yard application be successful. **ACTION: Clerk** to contact EDDC for clarification.
8. **Financial Matters**
 - a) **The financial statement to 30 April 2014 was received.** The Council resolved to approve the financial statement to 30 April 2014.
 - b) **Cheques:**

572	Axmouth PCC	£700.00	Grant payment
573	Axmouth Village Hall	£ 42.00	Hire of Hall Jan – Mar '14
574	Rebecca Davey	£412.98	Reimburse Noticeboard & expenses
- The Council resolved to approve the cheques as listed above.** In addition to the cheques above, the Council resolved to approve a further cheque (575) for £1794.00 to Heritage Landscapes for the Viewing Platform repairs.
9. **Review of Internal Control procedures**
 - a) Review of Asset Register. Cllr Thomas agreed to contact EDDC to find out how the funding request for the repairs to the wall at Coronation Corner following the 14th February 2014 storms was going.
 - b) Review of Risk Assessment procedures. The Council resolved to approve the procedures.
 - c) Review of Terms of Reference of Internal Audit. The Council resolved to approve the Terms of Reference.

10. To accept reports and agree actions from the following:

a) County Councillor

A meeting has been arranged for next Wednesday at 3pm to discuss the Axmouth Pedestrian Footway including members of Axmouth Parish Council and Devon County Council representatives.

b) East Devon District Councillor

For further details please see Cllr Thomas' website www.trinitymatters.co.uk

c) Parish Councillors

Cllr Lawes gave thanks to the other members of the Council for their assistance since becoming chairman last year.

Cllr Harrison confirmed details following the meeting of DALC. He raised concerns that Seaton Town Council was not represented as a large section of the discussion was about Seaton Hospital. See Axmouth Parish Council website for his report.

d) Parish Clerk Report received.

11. To accept any relevant correspondence - see Appendix A to the Agenda. All correspondence was accepted.

Date of the next meeting of the Parish Council Wednesday 18 June 2014.

The meeting ended at 9.10pm

Date:

Chairman: