

AXMOUTH PARISH COUNCIL

Clerk: Annie Dallaway, Fairview, Southleigh, Colyton, Devon, EX24 6JA
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The Annual Meeting of Axmouth Parish Council will be held on Wednesday 15 May, 2013 at 7.00pm in Axmouth Village Hall.

Agenda

The Councillors are summoned to attend the meeting of the Axmouth Parish Council to discuss the following matters.

1. To appoint a Chairman
2. To receive the Chairman's Declaration of Acceptance of Office
3. To appoint a Vice-Chairman
4. To receive and acknowledge apologies.
5. Declaration of Interests (NB this does not preclude any later declarations). Review Register of Members' Interests
6. Minutes of the Parish Council meeting held on 17 April 2013 to be approved and signed. To review action points where item not on the agenda.

Minutes of the Parish Council Planning meeting held on 1 May 2013 to be approved and signed.
7. To agree any items to be discussed after the public, including the press have been excluded
8. Police Report
9. Public Forum
10. To accept reports and agree actions on Highway matters
 - a) Maintenance items
 - b) Traffic Mitigation Study – to receive an update
11. Planning.
 - a) To consider new planning applications:
 - b) Planning Correspondence etc.
12. Financial Matters
 - a) To approve the accounts 1 April 2012 – 31 March 2013
 - b) To approve the Annual Governance Statement for the Annual Audit
 - c) To approve the financial statement to the end April 2013

d) Cheques required:

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|-----|----------------|------|-------------------------|
| 708 | Axminster DALC | £10 | Annual membership |
| 709 | John Walker | £132 | Jubilee plaque |
| 710 | DALC | £30 | New Councillor training |

Other payments may arise for payment at the meeting.

e) DCC/EDDC Parishes Together Fund – to receive an update on projects. Confirm Brook maintenance project priorities in the light of brook survey results

f) Approve payment of £25 to Devon Wildlife Trust to enable Axmouth residents to attend the brook survey

g) S106 funding – to receive an update

13. Review of Internal Controls procedures
 - a) Review of Asset Register
 - b) Review of Risk Assessment procedures – confirm annual review of assets
 - c) Review of Terms of Reference of Internal Audit
14. Community Flood Plan – to receive an update from the working group
15. To review and agree actions on the following Village Projects:
 - a) Jubilee Walk Project – to receive an update
 - b) Active villages – to receive an update
 - c) Community Day – to receive an update
16. To review and agree actions on the following Village amenities:
 - a) Burial ground – to receive an update
17. To accept reports and agree actions from the following:
 - a) County Councillor (to include matters for the attention of the County Councillor)
 - b) District Councillor
 - c) Parish Councillors – to agree areas of special responsibility
 - d) Parish Clerk
18. To accept any relevant correspondence – see Appendix A for list of correspondence received
19. Date of the next **Parish Council meeting Wednesday 19 June 2013.**



Annie Dallaway
Clerk to the Council

Date: 9 May 2013

Members of the public and press are welcome to attend.