

AXMOUTH PARISH COUNCIL

Clerk: Becki Davey, 2 Wessiters, Seaton, EX12 2PJ
Telephone: (01297) 24009 Email: clerk@axmouth.eastdevon.gov.uk
Web: www.axmouthparishcouncil.co.uk

15 May 2013

Dear Parish Councillors and Members of the Public,

Councillors are summoned and members of the public are invited to attend the Annual Council Meeting of Axmouth Parish Council, to be held in the **Village Hall, Axmouth on Wednesday 21st May following straight after the Annual Parish Meeting which starts at 7pm.**

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Becki Davey
Clerk to the Council

Agenda

1. Election of Chairman

- a) To invite nominations and elect a Chairman for the year
- b) To receive the Declaration of Acceptance of Office by the Chairman

2. Election of Vice-Chairman

Commencement of Ordinary Council Meeting:

3. To receive and acknowledge apologies.

4. **Declaration of Interests** In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.

5. **Minutes:** of the Parish Council meeting held on 16 April 2014 to be approved and signed.

6. To agree any items to be discussed after the public, including the press have been excluded

7. Planning.

- a) To consider new planning applications:
- b) Planning Correspondence

8. Financial Matters

- a) To approve the financial statement to the end April 2014
- b) Cheques required:

572	Axmouth PCC	£700.00	Grant payment
573	Axmouth Village Hall	£ 42.00	Hire of Hall Jan – Mar '14
574	Rebecca Davey	£412.98	Reimburse Noticeboard & expenses

Other payments may arise for payment at the meeting.

9. Review of Internal Control procedures

- a) Review of Asset Register
- b) Review of Risk Assessment procedures
- c) Review of Terms of Reference of Internal Audit

10. To accept reports and agree actions from the following:

- a) Parish Councillors
- b) Parish Clerk - To receive an update on actions for the Clerk

10. To accept any relevant correspondence – see Appendix A for list of correspondence received

Date of the next **Parish Council meeting Wednesday 18 June 2014.**