

Schedule C1

Identifying which variances require explanation

Positive and negative variances must be explained

Authority name and reference	AXMOUTH PARISH COUNCIL				
Box on Section 2 Accounting Statements	(a) 2016 £	(b) 2017 £	(c) Variance Increase(+) or decrease(-) (b - a) £	(d) Variance divided by 2016 figure times 100 (c / a *100) %	Explanation required? Less than £250 and 15%? - NO More than 15%? - YES
Box 2 -Precept or Rates and Levies	11078	11361	283	2.6	NO
Box 3 -Total other receipts	906	5229	4323	477	YES
Box 4 -Staff costs	4628	4822	194	4.2	NO
Box 5 -Loan interest/ capital repayments	0	0	0	0	NO
Box 6 -All other payments	9058	6393	-2665	-29	YES
Box 9 -Total fixed assets plus long-term investments and assets	17252	17422	170	0.99	NO
Box 10 – Total borrowings	0	0	0	0	NO

Schedule C2
Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	AXMOUTH PARISH COUNCIL	
BOX NO	3	£
(b) Figure in 2017 column		5229
(a) Figure in 2016 column		906
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)		4323

Reasons (as many as are applicable)	Amount £
Reason 1 PARISHES TOGETHER FUNDING FROM EDDC. £1203 FOR VILLAGE GATEWAY SIGNS FOR AXMOUTH AND £2623 FOR GATEWAY SIGNS FOR SEATON. THE £2623 WAS THEN PAID TO SEATON TOWN COUNCIL BUT IT HAD TO COME TO AXMOUTH PARISH COUNCIL AS THE LEAD COUNCIL FOR THE PROJECT.	3826
Reason 2 DONATION FROM EDDC TO HELP TOWARDS COSTS OF REPAIRS AT CORONATION CORNER DUE TO STORM DAMAGE	1000
Reason 3 NO VAT HAS BEEN CLAIMED AS YET IN 2016/17 AS STILL UNDER £100	-355
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	4471
(f) Unexplained amount £ of total variance at (d - e)	-148
Unexplained as % of 2016 figure ($f / a * 100$) <i>(must be below 15%)</i>	3.4
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	YES

Schedule C2

Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	AXMOUTH PARISH COUNCIL	
BOX NO	6	£
(b) Figure in 2017 column		6393
(a) Figure in 2016 column		9058
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)		-2665

Reasons (as many as are applicable)	Amount £
Reason 1 REPAIRS TO CORONATION CORNER FOLLOWING STORM DAMAGE IN 2015/16 COST £3031, THANKFULLY NO FURTHER DAMAGE HAS BEEN CAUSED THEREBY REMOVING THE NEED FOR SUCH A LARGE COST OUTLAY IN 2016/17	-3031
Reason 2	
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	-3031
(f) Unexplained amount £ of total variance at (d - e)	366
Unexplained as % of 2016 figure ($f / a * 100$) (must be below 15%)	4
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	YES