



AXMOUTH PARISH COUNCIL

CLERK:
BECKI DAVEY
2 WESSITERS
SEATON
EX12 2PJ
TEL: 07895 910543

2021 ACTION PLAN

OBJECTIVE	ACTIONS REQUIRED	TIMESCALE	ACTION BY
Website	Ensure website is kept up to date, relevant and accurate	Ongoing	Clerk
Training	Ensure Clerk and Councillors attend training courses where relevant	Ongoing	Clerk & Councillors
Parish Maintenance	Ensure Parish is well maintained	Ongoing	Councillors and Outside Contractors/ Volunteers
Coronation Corner improvement	Weeds to be treated. Grass to be maintained. Benches and Picnic Tables to be maintained.	Ongoing	Councillors/ J Widger
Financial Accountability	Create and approve budget, apply for precept and place details on the website	Complete	Clerk and Councillors
Risk Assessments	Undertake risk assessments for clean-up days		Councillor K Steven
Fixed Asset Review	Complete quarterly reviews of Council asset		Councillors & Clerk
Community Engagement	Invite Community to all Council events	Ongoing	Councillors & Clerk
Footpath Project	Find out ownership of relevant land to progress the project	Ongoing, Land Registration details received and owners clarified	Cllr N Daniel