



# AXMOUTH PARISH COUNCIL

CLERK:  
BECKI DAVEY  
2 WESSITERS  
SEATON  
EX12 2PJ  
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**A meeting of Axmouth Parish Council was held on Wednesday 20<sup>th</sup> April 2022, at 7:40pm at Axmouth Village Hall**

**Those present:**

Cllr Nigel Daniel      Cllr Graham Mather    Cllr Ron Badger      Cllr Chris Garrett      Cllr Paul Britton  
Cllr Jonathan Wiseman

**In attendance:** Becki Davey (Clerk)

1) **Apologies:** Cllr Ken Steven, Cllr Morag Steven, Cllr Paul Zisman (Away), Cllr Ian Hall (DCC), Cllr Ian Thomas (EDDC) (work). Approved.

The meeting was quorate.

2) **Declarations of Interests:** None.

3) **The Minutes of the Parish Council Meeting on 16<sup>th</sup> March 2022:** The minutes were **approved** and signed.

4) **To agree any items to be discussed after the public, including the press have been excluded:** None. No members of the public present.

5) **Public Forum:** No members of the public present.

6) **Highway Matters:** Some pot holes have been filled at the top of the village. The posts at the bottom of Kemps Lane along the brook are still not repaired. **ACTION: CLERK** to report again including photos. The hedges are overgrown on Pound Lane at the bottom of Higher Lane. **ACTION: CLERK** to send a letter to the owner of the property and also send photos to Highways as it is causing an issue with line of sight coming out of Higher Lane. Cllr Mather advised that he and Cllr Daniel walked around the village with Cllr Hall to identify where a 20mph zone would be beneficial. Cllr Mather then completed the proposal form for submission for 20mph including a map showing where would be suitable. He also included photographs to show areas of concern. He has received acknowledgement of his submission. Cllr Britton was unable to join the Councillors Mather and Daniel on the walk but confirmed he had completed a large report 18-24 months ago with details of traffic numbers etc. Cllr Mather confirmed that details such as this were included in the submission.

## 7) Financial Matters:

- a) To approve the financial statements to the end March 2022: Councillors **approved** the financial statement.
- b) To review final outturn & earmarked reserves for 2021/22: Councillors reviewed the final outturn & earmarked reserves. They were pleased with the end of year balance but are aware that the reserves, although earmarked, are increasing. Councillors questioned the burial grounds reserves. **ACTION: CLERK and CLLR BRITTON** to ascertain responsibility of a church yard once it is full.
- c) To certify Axmouth Parish Council as exempt from a limited assurance review: Councillors agreed that they met the criteria and certified the Council as exempt from a limited assurance review.
- d) To consider, approve and sign the Annual Governance Statement for the Annual Audit: The Clerk advised Councillors that this item needed to be deferred as the internal audit has yet to be completed.
- e) To consider, approve and sign the Annual Accounting Statement for the Annual Audit: The Clerk advised Councillors that this item needed to be deferred as the internal audit has yet to be completed.
- f) To approve the income & expenditure accounts 1 April 2021 – 31 March 2022: Councillors approved the income & expenditure accounts.
- g) To consider purchase of antivirus software: Councillors agreed to purchase antivirus software. **ACTION: CLERK** to renew the McAfee subscription.
- h) To consider the grant request from Axmouth PCC for £500.00 to support the upkeep of the graveyard and £250.00 towards the production of the Parish Magazine: Councillors approved both grant requests. **ACTION: CLERK** to arrange payment and advise Axmouth PCC.
- i) To consider the purchase of tables for the Jubilee Celebrations: Cllr Garrett requested that 20 tables be purchased for use during the Jubilee Celebrations and future events. She confirmed that the funds were available to make this payment following a successful grant request. Councillors approved the purchase.
- j) To consider the purchase of an Oak Sapling and updated signage at the entrance of the show field: One of the oak trees in the show field is looking unhealthy. Councillors agreed to check the tree and if it is dying, to purchase an additional Oak sapling to replace it. Councillors also agreed to purchase a sign to go below the current sign at the entrance of the show field to include the latest oak planted for the Queen's Jubilee as gifted to the Parish from the EDDC Chair, Cllr I Thomas.
- k) To approve the following payments:

Bradfords	Maintenance Items	BACS	£ 9.44
Mrs J Stansfield	Jubilee Party Printing	BACS	£ 42.25
Playsafety Ltd	Annual Playground Inspection Fee	BACS	£ 92.40

The Clerk also advised Councillors of the following payments to be considered:

Amazon	Table Banquet Roll	D/C	£74.89
Amazon	Bunting	D/C	£49.95

Councillors approve the above payments.

- 8) **Planning Applications:**  
**New applications for consideration: 22/0617/FUL|Havenclyffe Axmouth EX12 4AB|Proposed conservatory to the side of the property:** Councillors discussed the application. Councillors support the application.  
**Letter regarding 28 day permitted development rule:** Councillors discussed the matter. They would like all parishioners to abide by planning regulations.
- 9) **The Queens Jubilee Update:** Cllr Garrett advised the grant requested of £2460.00 has been approved. This is to be used to purchase items for the Jubilee Celebrations including; tables, bunting, photo book, table rolls. Steve Bamford will take photos around the village to create a memory book which will hopefully also be available electronically via the Council website. The Parish Council will pay for the mugs for the children in the village (17 names). 18 mugs have been requested for purchase. Councillors agreed to order 50 mugs. It is not possible to close Church Street because it is a B road. The Harbour Inn offered their car park but would not allow people to take own drink. It has been decided to hold it on the church green. **ACTION:** CLERK to check the insurance as it will be held on non-council property. There will be a program and on the back it will show what is available at pubs etc. It has been requested that at the next clean-up day the area around the village hall area is tidied.
- 10) **Footpath Project:** Cllr Daniel advised that he has walked the side of the road with Cllr Zisman and they agree that the original plan is the one to try. Cllr Daniel has tried to contact the Right of Way officer at DCC but it appears this role is no longer available. Ros Davies (DCC) will support the project as best as she can. Councillors asked if the Council was asking to buy the land. Cllr Daniel confirmed that it was not and were trying for a permissive footpath (may have to purchase insurance). It is the least intrusive Right of Way. The next step is to approach landowners. It will not cost landowners. The path will be a natural path with a natural surface.
- 11) **To accept reports and agree actions from the following:**
- a) **County Councillor:** Cllr Hall was unable to attend the meeting. He had provided a report to all councillors prior to the meeting, see [Agendas and Minutes - Axmouth Parish Council](#) for a copy of the report.
  - b) **District Councillor:** Cllr Thomas was unable to attend the meeting. See [trinitymatters.co.uk](http://trinitymatters.co.uk) for further information.
  - c) **Parish Councillors:** No reports.
  - d) **Clerk's report:** The Clerk provided a report at the meeting. Approved.
- 12) **To accept any relevant correspondence:** All correspondence accepted.

**Annual Parish Council Meeting 18<sup>th</sup> May 2022 at 7:00pm**

Date: .....

Chairman: .....

Meeting ends 8:42