



# AXMOUTH PARISH COUNCIL

CLERK:  
ANDY COMERFORD  
CAMELLIA COTTAGE  
QUEENS STREET  
EX24 6JX  
Tel no: 07895 910543

13<sup>th</sup> June 2023

Dear Parish Councillors and Members of the Public,

Councillors are summoned and members of the public are invited to attend the Council Meeting of Axmouth Parish Council on **Wednesday 21<sup>st</sup> June 2023 at 7:00pm at Axmouth Village Hall** for the purpose of transacting the following business:

*Andy Comerford*

Andy Comerford  
Clerk to the Council

## Agenda

1. Election of Chairman
  - a) To invite nominations and elect a Chairman for the year
  - b) To receive the Declaration of Acceptance of Office by the Chairman
2. To receive and acknowledge apologies.
3. **Declaration of Interests:** In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
4. CO-Option to Axmouth Parish Council.
  - a) Ella Staff
  - b) James Condron
5. Minutes of the Parish Council meeting held on 17<sup>th</sup> May 2023 to be approved. (circulated)
6. To agree any items to be discussed after the public, including the press have been excluded:
7. Public Forum:
8. Highway Matters:
9. Review Fixed Assets: (circulated)

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## 10. Financial Matters:

- a) To approve the financial statements to the end May 2023. (circulated)
- b) To approve the following payments
  - i. Blue Chip Accounts £153.00 Audit fee.
  - ii. Andrew Morgan £1340.00 repairs to Viewing Platform.

Additional payments may arise for payment at the meeting

## 11. Planning Applications:

- a) **New applications for consideration:** None

## 12. VAS Update:

## 13. Footpath Update:

## 14. Playground:.

- a) Formally adopt Playground.
- b) Confirm Playground Committee Terms of Reference. (circulated)
- c) Appoint 3 Councillors to Playground Committee.

## 15. Reports:

- a) County Councillor report: (circulated)
- b) District Councillor report:
- c) Parish Councillor reports:
- d) Clerk's report:

## 16. To accept any relevant correspondence

- a) E-mail from Chris Garrett. (circulated)

Date of the next Parish Council Meeting: 19.07.2023